



MINUTES
CITY FINANCE COMMITTEE
MONDAY, JUNE 11, 2012

PRESENT: Chairperson Hammond, Ald. Carlson, Donohue and Roeseler

EXCUSED: Ald. Dekker

OTHERS PRESENT: Mayor Van Akkeren, Ald. Lewandoske, Stephen McLean, Chad Pelishek, Sharon Winkle, Nancy Buss, Gerald VanDeKreeke, Bryan Grunewald

1. Chairperson Hammond called the meeting to order
2. Pledge of allegiance was recited by all present.
3. Motion by Ald. Carlson, second by Ald. Roeseler to approve the minutes of May 14, 2012.
MOTION CARRIED, ALL AYE
4. FINANCE DIRECTOR'S UPDATE - None
5. PRESENTATION BY SCHENK & ASSOCIATES – 2011 Audit Report (DISCUSSION ONLY)
6. **COMMUNICATION** Regarding Water Utility Assessments in **HELD**
HELD 5/14/2012 excess of \$50,000 and assessments outside the City.
7. **RO 17-12-13** A communication from John Elmendorf, **APPROVE**
DOC 5.9 Progressive Beginnings, LLC, requesting **MOTION: ALD. ROESELER**
5/07/2012 that the City repurchase the two-acre **SECOND: ALD. CARLSON**
HELD 5/14/2012 parcel located at the northwest corner of **MOTION CARRIED, ALL AYE**
Concord and Gateway Drive within the City of Sheboygan Business Park property back from Progressive Beginnings, LLC, as they are no longer in a position to move forward with the construction project as they originally intended.
8. **RO 26-12-13** Board of Water Commissioners' Report for **ACCEPT & FILE**
DOC. 4.1 the first quarter of 2012. **MOTION: ALD. ROESELER**
5/21/2012 **SECOND: ALD. CARLSON**
MOTION CARRIED, ALL AYE
9. **RES 13-12-13** Resolution authorizing the execution of a **APPROVE**
DOC. 5.3 First Amendment to Bond Financing **MOTION: ALD. CARLSON**
5/21/2012 Agreement for the RCS Empowers, Inc. **SECOND: ALD. DONOHUE**
MOTION CARRIED, ALL AYE

**10. RES 19-12-13
DOC. 4.4
6/04/2012**

Resolution to authorize a transfer of appropriations in the 2012 Budget for the purpose of establishing estimated revenue and appropriation for 2012 Community Development Block Grant Entitlement Program.

**APPROVE
MOTION: ALD. CARLSON
SECOND: ALD. DONOHUE
MOTION CARRIED, ALL AYE**

**11. RES 20-12-13
DOC. 4.5
6/04/2012**

Resolution to authorize a transfer of appropriation in the 2012 Budget for the purpose of establishing estimated revenue and appropriation for renovations of the Rocca Room at Mead Public Library funded by a donation from the foundation.

**APPROVE
MOTION: ALD. CARLSON
SECOND: ALD. DONOHUE
MOTION CARRIED, ALL AYE**

**12. RES 21-12-13
DOC. 4.6
6/04/2012**

Resolution terminating Tax Incremental Financing District No. E2 and authorizing the City Deputy Finance Director/Treasurer to distribute excess increment to overlying taxing districts.

**APPROVE
MOTION: ALD. CARLSON
SECOND: ALD. DONOHUE
MOTION CARRIED, ALL AYE**

**13. RES 22-12-13
DOC. 4.7
6/04/2012**

Resolution terminating Tax Incremental Financing District No. 3 and authorizing the City Deputy Finance Director/Treasurer to distribute excess increment to overlying taxing districts.

**APPROVE
MOTION: ALD. CARLSON
SECOND: ALD. DONOHUE
MOTION CARRIED, ALL AYE**

CLOSED SESSION

Convene in closed session. Under the exemption provided in 19.85 (1)(g) of the Wisconsin Statutes for the purpose of conferring with legal counsel for the City who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is or is likely to become involved.
**MOTION: ALD. CARLSON
SECOND: ALD. ROESLER
MOTION CARRIED, ALL AYE**

OPEN SESSION

Reconvene in open session for possible action on agenda items 13 – 19 discussed in closed session.
**MOTION: ALD. DONOHUE
SECOND: ALD. CARLSON
MOTION CARRIED, ALL AYE**

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|---|--|---|
| 14. RO 426-11-12
DOC. 4.4
4/16/2012 | Summons and Complaint in the matter of U.S. Bank vs. Christopher D. Weber, et. al. | ACCEPT & FILE
MOTION: ALD. CARLSON
SECOND: ALD. ROESELER
MOTION CARRIED, ALL AYE |
| 15. RO 30-12-13
DOC. 4.5
5/21/2012 | Amended Summons and Complaint in the matter of HSBC Bank USA vs. Rita A. Smith et. al. | ACCEPT & FILE
MOTION: ALD. CARLSON
SECOND: ALD. ROESELER
MOTION CARRIED, ALL AYE |
| 16. RO 31-12-13
DOC. 4.6
5/21/2012 | Amended Summons and Complaint in regards to Bank Mutual vs. David A. Neese et. al. | ACCEPT & FILE
MOTION: ALD. CARLSON
SECOND: ALD. ROESELER
MOTION CARRIED
3 AYE/1 ABSTAIN Ald. Donohue |
| 17. RO 36-12-13
DOC. 8.1
5/21/2012 | Claim from Cindy Boeldt for alleged damages to her glasses when she was placed in the back of a squad car. | APPROVE PAYMENT IN THE
AMOUNT OF \$371.20
MOTION: ALD. CARLSON
SECOND: ALD. ROESELER
MOTION CARRIED, ALL AYE |
| 18. RO 44-12-13
DOC. 3.2
6/04/2012 | Notice of application for Confirmation of Sale, order adding to Judgment and Writ of Assistance in the matter of Wisconsin Housing & Economic Development Authority vs. Peter J. Zabel et. al. | ACCEPT & FILE
MOTION: ALD. CARLSON
SECOND: ALD. ROESELER
MOTION CARRIED, ALL AYE |
| 19. RO 45-12-13
DOC. 3.3
6/04/2012 | Claim from Sheboygan Trades & Labor Hall Assoc. for alleged damages to their basement at 1104 Wisconsin Avenue because of a sewer back up. | DENY
MOTION: ALD. CARLSON
SECOND: ALD. ROESELER
MOTION CARRIED
3 AYE/ 1ABSTAIN Ald. Hammond |
| 20. RO 46-12-13
DOC. 3.4
6/04/2012 | Notice of injury from Atty. William K. Sonnenburg on behalf of his client Karen Wilhelm. | DENY & ENGAGE OUTSIDE
COUNSEL
MOTION: ALD. CARLSON
SECOND: ALD. ROESELER
MOTION CARRIED, ALL AYE |
| 21. BUDGET
TRANSFER | Transfer funds within Public Works Street Department for construction materials for the Carmen Avenue Project. | APPROVE
MOTION: ALD. CARLSON
SECOND: ALD. DONOHUE
MOTION CARRIED, ALL AYE |
| 22. DATE OF NEXT MEETING: June 25, 2012 | | |
| 23. Motion by Ald. Carlson, second by Ald. Donohue to adjourn.
MOTION CARRIED, ALL AYE | | |

**NANCY BUSS
SANDY DIENER**